



## **Your space, your story, our common ground.**

At Silo, we don't just work, we live. All you need is a reason – that's you, a beautiful location and that is what we have: There is room here for your ideas, your visions, the joy of your projects or simply the desire to have a good time with friends.

Your space for creative work, for inspiring exchanges, for toasting life and the little moments of happiness.

Contact us! Jessica and Michelle will support you with the organization and will make sure everything runs smoothly.

Together we will make your time at Silo unforgettable – for you and your team.

## **Contact**

+41 61 555 06 06  
[events@silobasel.com](mailto:events@silobasel.com)

We are here for you and look forward to seeing you. Your Silo team

## Sandreuter Room

Your (co-)working space, your workshop room, your place for creativity. The total area is 70m<sup>2</sup>, with natural lighting and space for up to 30 people.



## Conditions for the Sandreuter Room

### Room rental

for half a day is CHF 520 (up to four hours)

a whole day is CHF 720

The price includes:

- Mineral water, still or sparkling
- Coffee machine including milk frother
- Tea kettle with a selection of teas from "Teegarten"
- Seasonal fruits
- WiFi
- Projector and TV
- Paper & pencils, as well as presentation and writing tools
- Lightweight handy whiteboards from Studiotools
- Flipcharts

### Food

- Croissants for CHF 3 each
- Snacks for coffee break (sweet pastries, cakes) in the morning and / or afternoon for CHF 9.50 per person
- Lunch: Sandwiches or pizza upon request
- Additional drinks available in room as desired

Do you only need the room short-term for a short presentation as part of your architectural tour, for your apartment building community meeting or for an evening lecture?

The cost is CHF 100 per hour which includes full equipment and a supply of mineral water. Any additional catering will be charged separately.

## Important information

### Terms & Conditions

If the booking is completely cancelled at short notice, we will charge the following costs of the advance booking:

up until 7 days before the event: free of charge

6 to 4 days before the event: 50% of the confirmed services

3 days before the event: 100% of the confirmed services

### Invoice

You can pay on site or we can send you an invoice by e-mail, which must be paid within 30 days. Please note that we do not send invoices abroad.

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